



# Planning Your Trip

## 旅遊規劃

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### Key Terms

**book** (v.) 預訂  
**round-trip** (a.) 來回程的  
**return** (v.) 返程  
**frequent** (a.) 頻繁的

**mile** (n.) 哩程  
**flight** (n.) 班機  
**preference** (n.) 偏好  
**high season** 旺季

**tax** (n.) 稅  
**cancel** (v.) 取消



Travel Agent



Amanda Wang

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### On the telephone



▶ Good morning, Aloha Travel. How may I help you?



▶ Good morning. I'd like to **book** a **round-trip** ticket to Auckland, please.



▶ Sure, when would you like to fly?



▶ I'd like to leave on June 25th and **return** on July 3rd.



▶ OK. Do you belong to a **frequent** flyer program?



▶ Yes, I earn **miles** when I fly with EVA Air.



▶ Well, EVA Air has two **flights** leaving for Auckland on June 25th: one at 10:40 a.m. and the other at 11:45 p.m. Do you have a **preference**?



▶ The morning flight, please.



▶ OK, and your last name, please?



▶ My last name is Wang: W-A-N-G. And my first name is Amanda.



▶ OK, Ms. Wang. Your flight is all booked, but your ticket is only good for one month. Also, since you are traveling during **high season**, the ticket price is a little higher than it would be otherwise: \$1,100 including **tax**. And please make sure you pay by June 11th, or your ticket will be **anceled**.



▶ OK, I understand.



▶ Great. Now may I please have a contact number?



▶ Sure. My home phone number is 2255-5519.



▶ Thank you, Ms. Wang. I'll give you a call prior to your flight to remind you of the details. Have a great day.



▶ Thank you. Bye.

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## In-Depth Travel

行前第一要務：訂機票。請盡量提早預訂機票，這樣票價會比臨行前訂還便宜。若是避開旺季（**high season**），改在淡季（**low season**）出遊，也能大幅減少你的旅遊支出。而且，**直飛航班（direct flight）**的機票通常也比需要轉機的機票更貴。你可以上網或透過旅行社訂機票，上網訂票快速又簡便，甚至有可能找到最省荷包的機票。透過旅行社訂票則有可能在「機加酒」的**套裝行程（travel package）**上取得不錯的折扣。

此外，如果你的旅行經費有限，**廉價航空（budget airline）**（又稱為**低成本航空公司（low-cost carriers, LCCs）**）也不失為一個好選擇。他們的許多服務如機內餐點、座位選擇及行李託運，都是分開收費的。這意味著，如果你不需要這些服務，就可以省下一筆可觀的費用！

如果你不常旅行，預訂**套裝行程（package tour）**可能是個好主意，因為套裝通常已包含機票、住宿和交通。你也可以選擇自行安排行程，利用 KKday 或 Klook 等平台預訂**當地的一日遊（local one-day tours）**。這樣既能避免事事都要自己規劃的麻煩，又能保有一定的彈性。

**旅遊保險（travel insurance）**有時包含在這些不同類型的行程裡，有時則沒有，但最好還是自己安排。這樣你可以選擇最符合自己需求的保險方案。你也可以請旅行社幫你推薦可靠的旅遊保險公司。

行前的另一大要事是準備**簽證（visa）**。目前有許多國家不需要簽證就可以進行短期旅遊，不過，最好在出發前先確認目的地國家的簽證要求，因為相關規定隨時可能改變。此外，你也可能需要出示其他文件，例如回程機票或行程規劃。因此，請事先做好萬全準備。預祝一路順風！





## Useful Expressions

### A Booking a Ticket

- 1 A How may I help you?  
B I'd like to book a one-way/round-trip ticket.

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- 2 A When would you like to leave/return?  
B ① I'd like to leave on March 10th.  
② I'm not sure about the return date.  
③ Is it possible to book an open return ticket?

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- 3 A Would you prefer a morning or an evening flight?  
B I'd like a morning flight, please.



- 4 A Is that a direct flight to Paris?  
B Yes. It's a direct flight.

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- 5 A Will I need to take a connecting flight?  
B You'll need to transfer in Amsterdam.

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- 6 A Would it be possible to fly with a different company?  
B There are no available seats with any other companies.

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- 7 A Your ticket has been booked.  
B Thank you for your help.



### B Participating in a Tour Group

- 1 A Hello, I'm interested in joining one of your group tours.  
B Which tour are you interested in?

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- 2 A Does the price cover accommodation?  
B Accommodation is included in the price.

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- 3 A Does the tour fee include insurance?  
B You'll have to arrange your own insurance.



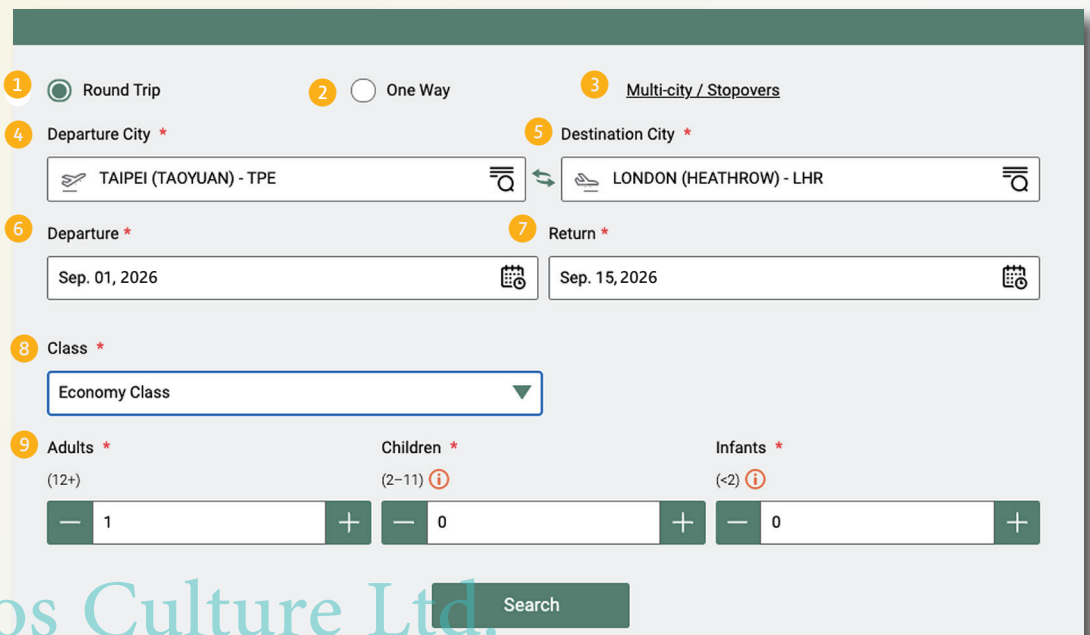
## C Booking a Hotel Room

- 1 A I would like to reserve a double room for three nights starting on February 5th.
- B ① We still have one room available for those dates.
- ② I'm afraid there are no vacancies during that period.
- 
- 2 A Is breakfast included in the price of the room?
- B Breakfast costs an extra 10 euros per person.



### Booking Flight Tickets Online 線上訂機票

- |  |                             |
|--|-----------------------------|
| 1 Round Trip 來回行程                        | 6 Departure 出發日期            |
| 2 One Way 單程行程                           | 7 Return 回程日期               |
| 3 Multi-city / Stopovers<br>多航點行程 / 中途停留 | 8 Class 艙等                  |
| 4 Departure City 出發地                     | 9 Passenger Details<br>旅客資料 |
| 5 Destination City 目的地                   |                             |



1  Round Trip      2  One Way      3 Multi-city / Stopovers

4 Departure City \*      5 Destination City \*

TAIPEI (TAOYUAN) - TPE      LONDON (HEATHROW) - LHR

6 Departure \*      7 Return \*

Sep. 01, 2026      Sep. 15, 2026

8 Class \*

Economy Class

9 Adults \*      Children \*      Infants \*

(12+)      (2-11) ⓘ      (-2) ⓘ

1      0      0

Search

## Types of Hotels 旅館種類



hotel 飯店



inn/tavern 小旅館



B&B (bed and breakfast) 民宿



(youth) hostel 青年旅館



capsule hotel 膠囊旅館



apartment hotel 公寓式飯店



villa 別墅



motel 汽車旅館



resort hotel 度假旅館



spa hotel 水療旅館

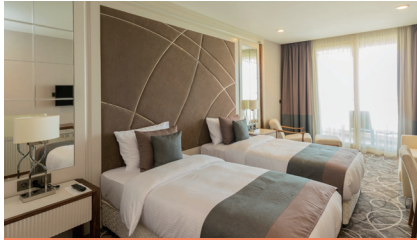
# Types of Hotel Rooms 客房種類



single room 單人房



double room 雙人房(一張雙人床)



twin room 雙人房(兩張單人床)



suite 套房



triple room 三人房



family room 家庭房



## Booking Hotel Rooms Online

線上訂房

Check-out Date 退房日期

Check-in Date 入住日期

Number of Guests and Rooms  
住客人數及客房數

Destination 目的地

The screenshot shows a search interface for hotel rooms in London. The search criteria are: Destination: London (3,039 choices); Check-in Date: 3 Feb 2026 (Wednesday); Check-out Date: 4 Feb 2026 (Thursday); Number of Guests and Rooms: 1 adult, 1 room. The interface includes filters for budget, stars, and location. A notification banner states: "Hurry! 71% of properties on our site are fully booked! Rooms in London are in high demand on your selected dates. Reserve yours now before prices go up." The search results are sorted by "Best match" and show a listing for "Park Plaza Westminster Bridge" with a star rating of 8.6 and 19,459 reviews.

Budget per Night  
每晚預算

Star Rating  
星級

Location 地點